

ENGINEERING MANAGER

Simcona Electronics Corporation is a leading company in the design and manufacture of custom subassemblies. Simcona is one of the largest contract manufacturing companies specializing in industrial electrical panels, cables & wire, and other electrical and mechanical subassemblies.

We are experiencing rapid growth and are recruiting a high-energy, hands-on, and highly capable Engineering Manager to help lead and be a member of our team. If you are excited to be part of a winning team, to be in an environment of continuous learning and change, then you will be glad you applied to Simcona

We are looking for a proactive and hands-on Engineering Manager with 5 to 10 years of engineering experience working on cross-functional teams and in leadership roles.

At Simcona, the Engineering Manager will be responsible for electrical and mechanical engineering for Simcona Manufacturing services, including industrial panel assembly and multiconductor cable manufacturing. In addition, the Engineering Manager will be responsible for information technology used across the corporation.

The Engineering Manager will supervise and coach a team of approximately eight (8) engineers, including electrical engineers, mechanical engineers, manufacturing engineers, IT engineers, CAD Designers, and engineering interns.

The Engineering Manager supports sales, manufacturing, operations, quality, management, marketing, finance, and corporate users of the IT systems

Engineering, Product Responsibilities:

PEOPLE

- Supervise a team of electrical engineers, mechanical engineers, manufacturing engineers, CAD designers, and engineering interns.
- Assign tasks to engineers and supervise the work of multiple teams
- Provide clear and concise instructions to engineering teams
- Track and analyze how to optimize the allocation of engineering resources
- Allow the engineering team to learn and grow by assigning challenging projects and providing mentoring, while allowing team members to problem solve in their individual unique ways
- Define personnel development and training for talent development.
- Hire employees and build teams.

PROCESS

- Help develop quotes and proposals by reviewing technical documentation provided by customers
- Help with the disciplined transfer of customer orders from purchase order/technical documentation to manufacturing
- Oversee detail review of customer design documentation
- Responsible for accuracy of documentation for suppliers
- Plan and execute strategies for completing projects on time.
- Propose and manage budgets for projects.

- Define and implement processes for moving project from sales to manufacturing
- Define and implement processes for managing change
- Provide cost and schedule estimates for new projects
- Problem solves complex technical, people, and financial issues
- Create reports to give updates on projects

Engineering - Information Technology Responsibilities

The information technology (IT) environment at Simcona includes but is not limited to business applications (ERP, CRM, MS 365, other), personal computers (Lenovo), servers (AS400, Windows, cloud), data repositories (File Explorer and SharePoint), website, network (wired and wireless), security (hardware and software), facility access (Sonitrol electronic key system), reporting and data analytics, telephone (Mitel), and other software, hardware and services.

PEOPLE

- Supervise IT Engineers
- Manage and oversee work of approximately 20 IT service suppliers

SUPPORT

- Provide IT services to users so they are productive and secure
- Help add and remove users to the Simcona IT network
- Enforce the Simcona IT Policy and Procedures
- Make sure that the Simcona IT environment is secure and safe from threats
- Make sure that Simcona can quickly recover from a business disruption caused by an IT outage
- Support IT infrastructure including computers, network, security, and business applications.
- Help develop annual budgets for IT
- Help make investment decisions in IT

Desired Skills:

- Bachelor's degree in electrical, mechanical, or industrial engineering.
- 5 -to 10 years' engineering experience.
- 2 or more years of experience in a supervisory role
- Communicate effectively with employees, peers, customers, suppliers, and management
- Proficient with information technology
- Hands-on approach with current technical skills and knowledge
- Proven success in leadership positions
- Proven capable in supervisory and mentor roles
- Great analytical and math skills
- Incredible problem-solving abilities
- Interpersonal skills to manage a team on engineers
- Ability to give constructive criticism
- Ability to make decisions quickly
- Must come highly recommended

Confidentiality

- The Engineering Manager has access to confidential company information relating to vendor/customer relationships, products, organizational growth strategies and company strategic plans. A high degree of confidentiality is required.

Management Responsibility

- This role may report to and/or act on guidance from the General Manager, Simcona Manufacturing Services. This role will interface in a collaborative structure of employees and contractors who may be responsible for planning & scheduling, quality management, project management, sourcing, finance, sales, and marketing.
- This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the incumbent. Duties, responsibilities, and activity may change, or new ones may be assigned at any time with or without notice.